

TEMPORARY MEMBERSHIP

A temporary membership form is required to be completed by any individual attending your group meeting (by prior arrangement) who is NOT a member of any U3A. This ensures that in the event of an accident whilst participating in the group activity, the individual is covered by TAT insurance. This does not include any carer who is attending in that capacity with the member of your group they care for. Persons who are members of another U3A are not required to complete the form, but must provide proof of their membership of the U3A.

Procedure

- The visitor completes the form with the information requested;
- Group Leader returns the bottom half of the form to the visitor
- Group Leader collects £2 (£1 for temporary membership and £1 for the session);
- The name of the visitor is entered onto the Form A – 'T' is entered into the space provided for membership number;
- Form B is completed by entering the number of 'Temporary' members in the line specified;
- The top half of the Temporary Membership form is forwarded to the Treasurer at the end of each term with Form B in the usual way thus ensuring an auditable trail.